

Chelsea Medda
Manufacturing Excellence || Supply Chain Management || Business Excellence
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A. Profile Summary:

Manufacturing Excellence and Supply Chain professional with experience in driving operational efficiency, optimizing inventory, and improving end-to-end supply chain performance. Skilled in data-driven decision-making, production planning, warehouse optimization, and continuous improvement initiatives. Proven ability to reduce costs, enhance throughput, and improve service levels in fast-paced manufacturing and supply chain environments.

B. Experience:

Hindustan Unilever Limited || Garden Reach, Kolkata || 1st July'25-Present

1. Monitored and updated **daily, weekly, and monthly KPIs**, ensuring accurate tracking of manufacturing performance.
2. Conducted **process audits** to ensure compliance with standard operating procedures and identified gaps.
3. Identified **bottlenecks in production processes** and generated structured **action logs** for improvement.
4. Followed up on **action plan closure** with cross-functional teams to ensure timely implementation.
5. Performed **time study and motion study** to optimize operations and improve productivity.
6. Implemented **SMED techniques**, contributing to reduction in changeover time and improved machine availability.
7. Analysed **breakdowns and losses**, supporting initiatives to minimize downtime.
8. Acted as **5S In charge**, leading implementation, audits, and sustaining workplace organization standards.
9. Maintained and updated **OEE sheets**, tracking availability, performance, and quality metrics.
10. Prepared and presented **weekly and monthly review reports** to senior management.
11. Managed **documentation related to Manufacturing Excellence**, ensuring proper record-keeping and audit readiness

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C. Skill Sets:

Technical Data:

Business Analysis & KPI Tracking, Data Analytics, Six-sigma Green Belt, DBMS, Power BI, Advanced Excel, PowerPoint, Stake-holder management

Tools:

Microsoft Excel, Microsoft PowerPoint, Microsoft Power Bi, Data Visualization, Mini-Tab, Looker Dashboard

Methodology:

RCA, CAPA, TPM, MTTR/MTBF, Lean Six Sigma (Green Belt), Process mapping and improvement, Value Stream Mapping, SMED, Pit Stop Study, DIALO, Proof of Concept

D. Education:

KIIT UNIVERSITY || Bhubaneswar || Electrical Engineering in 2025 (7.73 CGPA)

Served as Coordinator of NSS Electrical, organizing and leading multiple events focused on societal welfare and community service successfully conducted events to promote social awareness and community engagement during college tenure.

DAV PUBLIC SCHOOL || Durgapur || 12 Science in 2021 (87.2%)

Active member of school **handball team**, demonstrating teamwork, coordination, and competitive spirit.

DAV PUBLIC SCHOOL || Durgapur || 10 Science in 2019 (91%)

E. Training (03 months):

1. One month Training on Electrical network, electrical maintenance, Motors, Transformers etc. in Meghatuburu Iron Ore Mines, M/S SAIL
2. One month Training on transmission & distribution of electricity in M/S Tata Power Limited, Sambalpur
3. One month Training on Electrical network, electrical maintenance, Motors, Transformers, PLC, SCADA, DG Sets, etc. in Kiriburu Iron Ore Mines, M/S SAIL

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