

AMOL SAWANT

E-COMMERCE EXECUTIVE | E-COMMERCE & OPERATIONS

PROFILE

E-commerce professional with 9+ years of professional experience, including 5+ years in e-commerce and operations and experience in sales & marketing operations. Experienced in marketplace management, D2C, Q-commerce, catalog management, inventory, order fulfillment, logistics coordination, SEO, paid advertising, and performance reporting. Currently managing Q-commerce operations across Blinkit, Swiggy Instamart and Zepto.

CORE SKILLS

- E-commerce & Marketplace Management
- Blinkit | Swiggy Instamart | Zepto
- Shopify & D2C Operations
- Inventory Planning & Stock Management
- Warehouse Coordination
- Digital & Social Media Marketing
- Q-Commerce Operations
- Amazon | Flipkart | Meesho | JioMart
- Catalog & Product Content
- Order Fulfillment & Logistics
- SEO & Website Optimization
- Excel Reporting & Performance Analysis

PROFESSIONAL EXPERIENCE

Empire Spices & Foods Ltd. (Ram Bandhu) — E-commerce Executive | Q-Commerce

24 July 2026 – Present | Maharashtra

- Manage day-to-day Q-commerce operations across Blinkit, Swiggy Instamart and Zepto.
- Coordinate product listings, catalog updates, pricing, availability and promotional activities across Q-commerce platforms.
- Coordinate with distributors for pending Purchase Orders (POs) on portals and follow up to ensure timely dispatch to Dark Stores / Dark Hubs.
- Coordinate with warehouse teams for transportation updates, dispatch status and delivery movement of Q-commerce orders.
- Prepare and monitor weekly Fill Rate reports to track order fulfillment performance and identify gaps.
- Track pending PO fulfillment with distributors and share regular updates to ensure timely closure of open POs.
- Monitor SKU-level inventory, stock availability and replenishment requirements to reduce out-of-stock situations.
- Track orders, sales, stock movement and platform performance; prepare regular reports and share actionable insights.
- Coordinate with internal teams, warehouse/dispatch teams and Q-commerce platform stakeholders for smooth order fulfillment.
- Monitor operational issues including order processing, inventory discrepancies, listing issues and delivery-related exceptions.
- Support onboarding and activation of new SKUs, including product information, images, pricing and platform requirements.
- Analyze platform performance and identify opportunities to improve sales, visibility, stock availability and operational efficiency.
- Assist in promotional planning and execution across Q-commerce channels based on business priorities.
- Maintain accurate product and operational data and ensure timely updates across all active Q-commerce platforms.
- Monitor changes in stock, PO quantities, appointments and dispatch requirements and communicate updates to the concerned stakeholders.
- Follow up with PO Managers and relevant teams for pending PO actions, changes and approvals to ensure timely fulfillment.
- Coordinate PO extension requirements with PO Managers and follow up until the required extension or update is completed in the system.
- Coordinate appointment scheduling and related updates with distributors, warehouse teams and portal stakeholders to ensure timely PO processing and dispatch.
- Coordinate and manage any stock-related updates or changes on Q-commerce portals, ensuring accurate inventory and availability information.

Overhaul Car Care Pvt. Ltd. — E-commerce & Operations Manager

June 2025 – July 2026 | Pune, Maharashtra

- Led end-to-end management of the D2C e-commerce platform (Evolve Car Care), including product listings, pricing, inventory planning and online merchandising.
- Improved website conversion opportunities through UX enhancements, data analysis and on-site merchandising.
- Developed and executed SEO initiatives to improve organic visibility and website traffic.
- Streamlined order fulfillment and customer journey while coordinating with marketing, creative and operations teams.

Amol Sawant | E-commerce & Q-Commerce

- Managed product lifecycle activities and supported revenue growth through data-driven website optimization.
- Created SEO-focused blog content, product FAQs, image/video content and website updates.

Pelicano Inc. — E-commerce Executive – Operations

September 2023 – March 2025 | Pune, Maharashtra

- Managed e-commerce operations across Amazon.com, Wayfair, Overstock, Etsy, Walmart and the company website, along with UAE marketplaces Amazon.ae, Noon and Carrefour.
- Managed 6,000+ SKUs while maintaining optimal inventory levels and 98% order fulfillment accuracy.
- Supervised warehouse activities including receiving, shelving and dispatch and coordinated with courier partners for on-time delivery and returns.
- Maintained daily reports covering stock levels, order status, damaged goods and product information.

Elixir Soltech Pvt. Ltd. (MAGSOL) — E-commerce Executive

March 2021 – September 2023 | Pune, Maharashtra

- Managed Amazon.in, Flipkart, Meesho, JioMart and the D2C website pepyourcar.com.
- Handled catalog management, returns, logistics coordination, inventory operations, order processing, packaging, invoicing and dispatch.
- Planned, implemented and analyzed paid social media campaigns for MAGSOL and pepyourcar.com.
- Managed product cataloging, quality checks, content research, content calendars and social media publishing.

EARLIER PROFESSIONAL EXPERIENCE

Heena Tours & Travels — Sales Executive

July 2017 – October 2020 | Pune, Maharashtra

- Handled branch account responsibilities and supported domestic and international tour package sales.
- Coordinated with hotels, transport providers and local vendors; managed customer inquiries, bookings, reservations and travel documentation.
- Prepared customized travel itineraries based on client requirements and budgets.
- Managed social media platforms and promoted tour packages organically.
- Maintained customer databases and prepared sales and performance reports.

EDUCATION

Master's — Sinhgad Business School, Pune | March 2015 – May 2017

Bachelor of Science — Arihant College, Pune | June 2012 – May 2014

Undergraduate — Apte Jr. College, Pune | June 2009 – February 2011

High School — P. Jog High School, Pune | June 2008 – April 2009

PERSONAL DETAILS

Date of Birth: 04/05/1994 | Gender: Male | Marital Status: Married | Nationality: Indian

Email: amolsawant594@gmail.com | Phone: 08149441481

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.