

ADITYA KHATAVKAR

Qualified cost and management accountant

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AK

PROFESSIONAL SUMMARY

Qualified Cost Accountant with hands-on experience in corporate taxation, product costing, and financial reporting. Proven track record in executing end-to-end Income Tax, TDS, and GST compliance, including complex GSTR-2B reconciliations that maximize tax efficiency. Proficient in SAP for managing Bill of Materials (BOM), running standard product costings, and generating critical inventory and production reports. Detail-oriented professional skilled at auditing physical stock, identifying slow-moving inventory, and finalizing P&L; statements to drive cost control and financial accuracy.

EXPERIENCE

Mangesh Wagh And Associates

Articleship

SEP 23 – FEB 25

- Filed monthly GSTR-1 and GSTR-3B returns and reconciled them with books of accounts.
- Filed Income Tax returns and handled Income Tax compliance, ensuring accurate and timely submission of annual returns.
- Reconciled GSTR-2B monthly and quarterly and coordinated with vendors to correct reporting mismatches and prevent revenue leakage.
- Prepared and filed quarterly TDS returns (Form 26Q), minimizing penal interest and late fees through proactive scheduling.
- Finalized standalone financial statements, including Profit & Loss accounts and Balance Sheets, in compliance with accounting standards.

KSB LTD

Internship

OCT 25 – SEP 26

- Prepared monthly inventory analysis reports, identifying slow-moving and non-moving stock to optimize working capital.
- Consolidated monthly production reports in SAP to track shop-floor efficiency and material yield analysis.
- Drafted monthly royalty reports and consolidated global/zonal royalty data to ensure accurate stakeholder payouts.
- Verified royalty calculations against contractual agreements and sales data to maintain strict compliance.
- Conducted quarterly cost runs in SAP to update material master prices and evaluate cost variances across product lines.
- Executed product costing in SAP by analyzing Bill of Materials (BOM) and activity rates to ensure accurate standard costing.
- Maintained BOM integrity by auditing component consumption data and collaborating with production teams for updates.
- Anchored quarterly inventory audits, reconciling physical stock with SAP records to minimize inventory shrinkage.

EDUCATION

Grp I	Institute Of Cost Accounts Of India	52.75% 2022
Grp II	Institute Of Cost Accounts Of India	58.25% 2022
Grp III	Institute Of Cost Accounts Of India	55.25% 2025
Grp IV	Institute Of Cost Accounts Of India	55.25% 2026
Bachelor of Commerce	Dhananjayrao Gadgil Clg Of Commerce Satara	61% 2024
12th	Dhananjayrao Gadgil Clg Of Commerce Satara	80% 2021
10th	Kranti Vidyalay Sawali (SSC Board)	87.40% 2019

SKILLS

SAP CO

Microsoft Excel

Problem Solving

Documents Reporting

Costing

CERTIFICATION

E-Filing Training Certificate

SAP Training Certificate

Microsoft Office Training Certificate

Advance Diploma In Incometax