

Yogesh Janardhan Kharat

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PROFESSIONAL PROFILE

Possessing an ability to work under pressure. Ambitious to work in a company that will provide a career with new & higher responsibilities to expand experience, creativity & knowledge. Hard working self-motivated, comfortable in taking the initiative & work independently.

WORK EXPERIENCE

Warehouse officer – Goodyear India, *Aurangabad*

May 2022- PRESENT

- Receiving Material as per Invoice/PO/STO.
- GRN/GRDC/FIFO/Material Refilling/Create PO.
- Follow the SOP of the company.
- All stock should tally with system vs physical.
- Weekly and monthly basic Perpetual Inventory.
- All consumption material should consume monthly basis.
- Follow up with vendors for that stock ordered from them.
- Order process tracking delivery alert.
- Working on SAP.
- Generate E way bill.
- Mail for escalations and support from different service partners
- Arrange ideal products.
- Support and guiding team about material related queries.

EDUCATION

Bachelor of Business Administration– Dr. Babasaheb Ambedkar University, *Aurangabad.*

With 66% in 2015-16.(Graduation)

PROFESSIONAL SKILLS

- Can work in Microsoft Office programs (Word, PowerPoint, Excel)
- Can work in SAP 417.
- Comfortable working in Microsoft Windows 11, 10, 8, 7 and XP
- Excellent communication skills with a focus on team-building and customer relations
- Outstanding organizational, multitasking, and problem-solving abilities

EXPERIENCE

Reliance Digital

As Material officer(March 2019 to May 2022)

Stellar furniture

As Warehouse Manager and accountant.(Feb 2016-Mar 2019)

The World of Titan

As Cashier and Store keeper.(Mar 2012-Feb 2016)

Pantaloons

As Fashion Assistant(Dec 2010-Mar 2012)

Personal Details

- Date of Birth : 10-06-1991
- Gender : Male
- Language Known : English, Hindi, Marathi
- Marital Status : Married

Declaration

I hereby declare that the information given here, is correct to my knowledge and I will be responsible for any discrepancy.

Yogesh Janardhan Kharat