

Curriculum vitae

Anil Kumar Shringi

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Date of birth: 12th March, 1971

CARRER OBJECTIVE - To utilize my educational background & experience and keen interest to develop a Career and serve the organization as best.

I have the experience of more than 20 years in Commercial/ Accounts & Finance functions in Textile, Consumer Electronics and DTH & packaging industry (Knowledge of Branch & Regional accounting, AR, AP, Credit control, Reconciliation, Audits, Scheme management, Bank operations, Inventory management, MIS, & other Day to day accounting/ taxation matters)

I have the working knowledge of SAP/ 4.6 FICO/SD/MM module

EDUCATION -

Secondary from Sec. Edu. Board of Rajasthan, Ajmer with 71 % marks in 1986.

Higher Secondary from Sec. Edu. Board of Rajasthan, Ajmer with 71 % marks in 1987.

B.Com from Ajmer University, Ajmer with 57% marks in 1990.

ICWA (intermediate) from The Institute of Cost & Works Accountants of India, Udaipur with 55% marks in 1995.

MBA (Finance) - Pursuing from the IGNOU

COMPUTER SKILLS –

Having good knowledge of computers including Email & Internet operation having proficiency in MS-Office. In my present job I am working with SAP based financial Accounting software.

WORK EXPERIENCE –

KAMCO PACKAGING PVT.LTD., INDORE

Accounts & Finance Advisor

Since July, 2020 to till date

Kamco is the leading suppliers of wide and comprehensive range of packing material i.e., **Pharmaceutical Bottle, Water Preforms, aluminum and plastic caps, Corrugated boxes** etc. All products are designed in compliance with quality standards & norms. These products are widely acclaimed by the customers for their durability, reliability, leak-proof & unbreakable nature, lightweight and abrasion resistance. In addition to this, Kamco provide all products in various sizes, shapes, colors and designs at market leading prices to fulfill the demands and needs of customers. Kamco also provide customization as per the specifications laid down by the clients.

I am taking care complete operation and commercial work of the Company i.e Accounts, finance, taxation, purchase and logistics activities. Maintaining books of accounts till finalization.

AREA OF RESPONSIBILITIES –

- Procurement of raw material and co-ordination with vendors
- Monitor & Control Sales accounting and commercial system and reporting to Directors.
- Preparation of daily, monthly MIS reports for Sr. Management
- Establishment & monitoring of Budgetary Control mechanism for the Company.
- Monthly Variance Analysis of Budget vs. Actual expenses
- Management of banking & cash operation, timely bank reconciliation.
- Liaising with banks for CC limit, term loans, preparation of project report for loans from bank/FIS as and when required by the company.
- Provisioning of expenses as well as control thereof.
- Verification and payment of Vendor Bills, timely reconciliation of accounts.
- Ageing of outstanding, Credit Control and ensuring Implementation of pricing policies issues by Directors on time to time.
- Co-ordination with warehouse, Inventory Management control and disposal.
- Control of Outstanding of clients and periodic reconciliation.
- Timely filing of GST, TDS and income tax returns. Liaising with ROC, GST, Income tax and others Govt. departments as and when required. Timely compliances of statutory matters.
- Finalization of books, preparation of annual reports, p&l and balacesheet and provide the same to CA for finalization.
- Interaction with internal, external and bank auditors and compliances of queries raised by auditors.
- Preparation of wages and salary sheets and timely disbursement of the same, compliances of HR related works, filing of PF, ESIC return, deposit employees PF and ESIC.

DISH INFRA SERVICE PVT.LTD. (A group company of DISH TV INDIA LTD)

Circle Commercial Head (M.P. & C.G.)

Since April, 2018 to Feb, 2020

After the merger of Videocon d2h Ltd into Dish TV India Ltd my profile was same as earlier of Videocon d2h Limited.

VIDEOCON D2H LTD , INDORE

Circle Commercial Head (M.P. & C.G.)

From Aug., 2008 to March 2018

The VDL is a **Videocon Group Enterprise** & is a part of Rs. 53000/- crores group. The Company is engaged in providing DTH service across the India.

The company is having cluster offices at Indore, Bhopal, Jabalpur, & Raipur in M.P. & Chattisgarh beside the circle office in Indore which controls the entire circle.

I am the Circle commercial lead and looking after all commercial & administrative activities at circle level

AREA OF RESPONSIBILITIES –

- Monitor & Control Sales accounting and commercial system and reporting to DGM Finance.
- Preparation of monthly MIS reports for Sr. Management
- Establishment & monitoring of Budgetary Control mechanism for the Circle.
- Monthly Variance Analysis for OPEX (Budget vs. Actual)
- Management of banking & cash operation.
- Provisioning of expenses as well as control thereof.
- Verification and payment of Vendor Bills.
- Ageing of outstanding, Credit Control and ensuring Implementation of pricing policies issues by H.O. from time to time.
- To ensure proper accounting and control on Monthly schemes.
- Co-ordination with warehouse, Inventory Management control and disposal.
- Control of Outstanding of dealers/ Distributors and periodic reconciliation.
- Handle registration process of VAT & CST and S&E act for all four states.

AKAI CONSUMER ELECTRONICS INDIA LTD, AHMEDABAD

Zonal Head –Accounts (West Zone)

From Oct.2001 to July, 2008

AKAI is a multinational from Japan having a joint venture with the VIDEOCON Group engaged in manufacturing , marketing/sales of consumer electronics & Home appliances products and is a part of Rs. 53000/- crores group.

The company is having sales offices at Baroda, Surat and Rajkot in Gujarat beside the main office in Ahmedabad which controls the entire state.

I am the Zonal commercial head for Gujarat, M.P. Chattisgarh, Goa & Maharashtra.

AREA OF RESPONSIBILITIES –

- Data entry of all type of vouchers, sales bill, purchase bill, credit & debit notes & inter branch transactions.
- Prepare daily, monthly m.i.s, annual budget, monthly fund flow statement and follow-up with H.O.
- Incentive scheme calculation.
- Prepare I.T. details & assist to H.O. for Finalisation of accounts.
- Credit control & follow-up with sales team & Dealers for outstanding.
- Maintain records related to sales tax, income tax, P.F. & ESIC as per statutory requirement, filing of returns & obtain assessment orders from authority.
- Day to day banking, bank reconciliation & follow-up with bank for remittance & unrealized cheques.
- Inventory control & Follow-up with C&F & Transporters for timely clearance of deliveries.
- Co-ordinate with legal department. For recovery of bad debts from defaulted dealers.
- Control over branch operating expenses.

MARUTI TEXTILES PVT. LTD, SURAT

Officer – Accounts

Dec.1997 to Sept.2001

Maruti Textiles Pvt. Ltd is the company engaged in the spinning of blended yarn and weaving and processing of man made fabrics having annual turnover of Rs.450/- crores p.a.

AREA OF RESPONSIBILITIES –

- Prepare daily and monthly mis, profit & loss account.
- Prepare monthly and annual budget.
- Calculation of actual costing of samples & fix standard costing of product accordingly.
- Calculation of actual costing of product from initial process to final process after that if any variance between actual & standard costing than follow-up with management & production department. For cost controlling.
- Prepare product wise/lot wise cost sheet.
- Maintain necessary records for Excise purpose i.e. PLR, Stock register, R.G.1 etc.
- Follow-up with Excise department for filing of returns, sealing of container for export & other liaising work.

BANSWARA SYNTEX LTD, BANSWARA

Asstt. Officer- Accounts

July, 1995 to Nov, 1997

Banswara syntex ltd is the company engaged in the spinning of blended yarn and weaving of man made fabrics having annual turnover of Rs. 550/- crores p.a.

AREA OF RESPONSIBILITIES -

- Data entry of all type of vouchers & inter branch transactions.
- Prepare monthly fund flow statement & calculation of interest on term loan.
- Assist the Finance manager for Finalisation of accounts & preparation of monthly & annual budget.
- Maintain records related to sales tax, income tax as per statutory requirement.
- Bank reconciliation.
- Assist the Finance manager for Opening of L.C. & Preparation of project report for term loans & working capital.

(Anil Kumar Shringi)
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