

ABHANG VAISHNAVI SUNIL

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CAREER OBJECTIVE

To work in business environment with efficiency & positive attitude and to achieve personal satisfaction through meaningful contribution, dedication towards maintenance of high quality standards.

ACADEMIC QUALIFICATIONS

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|-----------|-----------|---|
| • S S C | 2015-2016 | 1 st Class With Distinction (Pune University) |
| • H S C | 2017-2018 | 1 st Class With Distinction (Pune University) |
| • B.Com. | 2020-2021 | 1 st Class With Distinction (Pune University) |
| • M. Com. | 2022-2023 | 1 st Class With Distinction (Pune University) |

EXPERIENCE

Company Name :- Sainath Udyog Samuh (Fertilizer & Pesticide Sangamner)

Period of working :- **2023 To Till Date** (Above 2 Year)

Work as :- Junior Accountant

Work :- Prepare accurate monthly, quarterly, and annual financial statements.
Assisted senior accounting staff in maintaining accounting books and cashflow.
Providing important reports to Management as and when required and coordinating with auditor.
Handling day to day business transaction.
Book keeping & recording day today transaction accurately in books.
Conducted bank reconciliations and managed accounts payable and accounts receivable processes.
Implemented and improved internal control procedures to enhance financial accuracy and efficiency.
receivable processes.
Implemented and improved internal control procedures to enhance Financial accuracy and efficiency.
Collaborate with departments to gather financial information. Work on tax compliance and assist in tax planning.
Lead and guide the accounting team, contributing to professional Development.

EXPERTIES

- Accounts Payable
- Accounts Receivable
- Assets Accounting
- Debit/Credit Note
- TDS And TCS Accounting Financial Analysis
- Strong communication and interpersonal skill
- Knowledge of Excel, Word, Tally Prime & Vision (Accounting Software).
- Well versed in various office productivity tools.

PERSONAL DETAILS

- **Birth Date** : 25/09/2000
- **Residential Address** : At Post Adarsh Colony Maldad Road ,
Sangamner Dist. Ahilyanagar
Pin :- 422605
- **Languages Known** : Hindi, Marathi, English.
- **Family Background** : Father – Mr. Abhang Sunil Narayan
- **Hobbies** : Reading, Listening, Music, Traveling.