

Resume

MR KATE PRASAD SATISH

A/P – Katewadi Tal – Baramati District – Pune

Maharashtra , India

Pin – 413102

Mobile No – 7057142772

Email ID – prasadkate096@gmail.com

Carrier objective –

To obtain challenging responsibility in professionally managed organization in which I can contribute to a successful growth of your organization utilizing my skills and hardwork. A dedicated and enthusiastic student with a strong foundation in accounting and business management.

Personal skills –

- Ability to perform best with hard work
- Willingness to learn new things
- Ready to accept challenges
- Time management
- Teamwork and collaboration
- Basic Accounting Principles
- Problem solving skill
- Communication skills
- Basic computer skills

Educational Qualification –

| Qualification | Board / Name of University | Passing Year | Percentage |
|------------------------------|----------------------------|--------------|------------|
| SSC | University of Pune | March 2014 | 60.20% |
| HSC (Commerce) | University of Pune | Feb 2016 | 48.46% |
| B.com (Banking and finance) | University of Pune (SPPU) | 2022 | 56.05% |

Personal Details –

Permeant Address – A/p - Katewadi Tal – Baramati District - Pune
Date of Birth – 07 Sep 1998
Gender – Male
Marital status – Unmarried
Nationality – Indian
Languages known – Marathi, Hindi & English

Experience -

I Have 1 year of experience working as an Account Assistance at Mahalakshmi showroom in Baramati.

- Worked as an account assistant handling daily bookkeeping and entries.
- Coordinated with senior accountants for monthly financial reporting.
- Maintained records .

Declaration –

I hereby declare that the information provided above is correct to the best of my knowledge and belief.

Date –**Place –** Baramati**Signature**

(Mr. Kate P. S.)