

# SWARNIL DILIP KUMBHAR

Ap-Someshwarnagar , Tel - Baramati ,Dist -Pune , 412302  
+919834774837 | swapnik7067@gmail.com

---

## Objective

Dedicated and skilled Maintenance Engineer with experience in Mechanical, Electrical, and Facility Maintenance. Experienced in maintenance and troubleshooting of industrial machines, utilities, and facility equipment. Strong knowledge of preventive maintenance, breakdown maintenance, documentation, and handling ISO/API audits. Seeking a challenging role to utilize technical skills and improve equipment reliability and productivity.

---

## Experience

- **Raina Engineers, Nagothane** 12 Dec 2024 - Present  
Maintenance and Facility Engineer
  - Raina Engineers is basically offshore and onshore crane manufacturing company.
  - While working with Raina Engineers I worked under two departments that includes Project and Electrical Maintenance.
  - Maintenance of Mechanical, Electrical, and Facility equipment.
  - Handling preventive maintenance and breakdown maintenance.
  - Troubleshooting of electrical and mechanical faults and modification of electrical system as required.
  - Maintenance of shop floor machinery and utilities.
  - Coordination with vendors for AMC services.
  - Handling ISO and API audit documentation.
  - Maintaining daily maintenance records and reports.
  - Spare parts planning and inventory control.
  - Daily Monitoring Electricity and water Consumption.
  - Responsible of maintaining Records for MTTR, MIS, weekly, Quarterly Report.
  - Knowledge about Fire alarm system, Fire hydrant, plant engineering, Facility services.
- **Supreme Facility Management , Location - Tata Cummins Phaltan** 1 May 2023 - 30 July 2024  
Operation & Facility Manager
  - Possess excellent interpersonal, communication and organizational skills with proven abilities in client's relationship management and planning.
  - Managed the technical, Mechanical and Civil Team, Managed the L.T and H.T Breakdowns, Planned Preventive maintenance in utility area.

- Established Department Goals and Deadlines.
- Knowledge about DG, UPS, Air Compressor, Air Dryer, EOT Crane, VFD, Transformer, HT, LT , HVAC Unit, STP and Softener plant .
- Daily Monitoring Electricity and water Consumption.
- Knowledge about Solar water System, solar plant.
- Responsible of maintaining Records for MTTR, MIS, weekly, Quarterly Report.
- Drafted and enforced preventive Maintenance schedule for Maintenance systems and Equipment's.
- Inspect Equipment and System on Regular Basis.
- Assessed facility opration and employee activities to enforce and adhere to workplace safety regulation.
- Knowledge about Fire alarm system, Fire hydrant, plant engineering, Facility services.
- Knowledge about new machine installation & readiness.
- Knowledge of Breaker operations upto 4000 A ACB & VCB & also worked on SF6 Breakers.
- Knowledge about AMC (Transformer oil testing, breaker testing, energy ,meter calibration,earth pit calibration, )
- All knowledge about operation & Maintenance of STP Plant.
- Skilled in document management.
- Knowledge about Manpower Utilization and team co-ordination.
- Monthly Inventory Stock report.
- Maintaining Anual maintenance plan up to date.
- Developed and implemented a system to track and monitor the progress of housekeeping staff.
- Scheduled and organized daily cleaning duties to ensure the hotel is properly maintained.
- Good Knowledge about the Gardening .
- Knowledge about the Canteen Management .
- **Shubha System , Location - Tata Cummins Phaltan** 1 Oct 2021 - 31 March 2023  
Admin Assistant & Facility Coordinator
  - With the Team, develop, post & maintain employee training Matrix.
  - Support to HR Team, i.e. functions, trainings.
  - Maintain the financial administration of the office .
  - Liaising with third party suppliers/contractors, attending monthly supplier review meetings and monitoring performance against KPIs.

- To support the team providing consistent and efficient service across the site by ensuring that all PPM schedules are up to date and any remedial works are undertaken promptly.
  - Acting as the first point of contact at the office during business hours to take phone calls and ensure queries are dealt with effectively in a timely manner.
  - Responsible to develop and implement communications, events and engagement plan.
  - Preparation of weekly transport data Have seen all transportation-related challenges closely like retrips, overcrowding, transportation details with Vaccination Status, etc. Despite of all challenges aimed at the accuracy of forecasting not less than 90% & succeeded.
  - Daily Cafeteria Forecast submission. Have developed a process to get correct. forecasting of next- day counts with help of details like earlier forecast vs actuals, Maingate Headcount, Visitor/Supplier Entry, New Hire details from HR team Etc.Brought Forecast vs Actual difference up to 5% only. This helped in Cost savings for the plant.
  - Visitor Management, arrangements like room allocation, refreshments, PPEs, Tour Guides & related logistics.
  - Involvement in all HSE drives from the admin point of view, making HIRA for all admin & HR-related processes. Prepared evidence book for HSEMS audit for admin elements.
  - Arranging & completing of trainings of facility-related contractors like LOTO, driving safety, food handlers, Security related etc. •Monitoring the status of all electrical parameters.
  - Kaizens for water saving projects .
  - Knowledge about raising PR & taking follow up with management to create PO.
- **Tejas Electrical , Location - Tata Cummins Phaltan** 1 Feb 2013 - 31 March 2014  
Technician (Facility and Maintenance Department )
    - Install, repair, and maintained switchboards, wiring, and circuits.
    - Install relays, switches, motors, circuit boards, fans, sensing devices.
    - Ensure operation of electrical system and equipment by completing preventive maintenance.
    - Maintain and repair electrical and mechanical equipment - repair electrical system and equipment by diagnosing •Routinely inspecting electrical system such as wiring, fixtures and other appliances.
    - Set up work like DG, Fire Extinguisher, fans, Distribution Boards, etc
    - HT & LT panel maintenance
    - Troubleshooting & maintenance of starters and motors
    - Operation and maintenance of all type protection relays.
  - **Wheels India Limited** June 2010 - Sep 2011  
Apprentice (Electrical Maintenance Department)
    - Undertake a program of training to gain full working knowledge in all.
    - Aspects of maintenance including learning to diagnose fault leading to repair.
    - Daily checking of DG set, LT panel reading.

---

## Education

- **Pune** 2021  
BE Electrical  
6.8
- **Someshwar Polytechnic College** 2017  
Diploma Electrical Engineering

- 59.4%
- **Government Industrial Training Institute Malegaon BK** 2010  
ITI (Electrical)  
82.7%
  - **Mugutrao Sahebrao Kakade College** 2012  
HSC  
59%
  - **Someshwar Vidyalaya & Jr. college (sci) Someshwar Nagar** 2008  
SSC  
65.5%
- 

### **Skills**

- ➤ Preventive & Breakdown Maintenance • Spare Parts Management • Safety Compliance
  - ➤ Electrical & Mechanical Troubleshooting • Electrical & Mechanical Troubleshooting • ISO / API Audit Handling • Facility Maintenance • AMC Coordination • Maintenance Documentation
  - • Resources allocation • Microsoft Excel • Microsoft Office • Microsoft Word • Microsoft Power point • Customer Service • Quality Assurance • Standard Operating Procedure (SOP) • Auditing • Inspection • Inwards (Receiving Inspection)
- 

### **Personal Details**

- Date of Birth : 18/1/1993
- Marital Status : Single