

RESUME

Personal Details

Name: Susanta Das

Father's Name: Netai Das

Gender: Male

Religion: Hindu

Address:

East Barui Para, Gobinda Basu Lane,

P.O. – Halisahar,

District – North 24 Parganas,

West Bengal – 743134



Career Objective

A dedicated and result-oriented HR professional with 10 years of experience in a Maharatna PSU, seeking to leverage expertise in Human Resources management to contribute effectively to organizational growth and employee development.

Educational Qualification

- **MBA (Human Resources)**
Burdwan University

Professional Experience

- **HR Professional**
POWERGRID Corporation of India Limited (Maharatna PSU)
Experience: 10 Years

Key Responsibilities:

- Handling end-to-end HR operations
- Employee relations and grievance handling
- Recruitment and manpower planning
- Performance management and HR policies
- Training, development, and administrative functions

Key Skills

- Human Resource Management
 - Employee Relations
 - Recruitment & Selection
 - Performance Management System
 - HR Policies & Compliance
 - Training & Development
 - Communication & Interpersonal Skills
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Personal Strengths

- Strong leadership and coordination skills
 - Problem-solving ability
 - Professional integrity and dedication
 - Ability to work under pressure
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Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Place: Halisahar

Date: 20.01.2026