

CURRICULUM VITAE

SAURAV ROY

Address	E – Mail	Phone No.
Kismat-Apurbapur (Near 12 No. Rail Gate) Singur – Hooghly , 712409 – W.B	mail2saurav1992@gmail.com	9007458004 6290773713



Career Objective:

To work with an organization where there is ample opportunities for learning and excelling my skills and abilities as well as it offers professional growth while being innovative and flexible.

Education :-

Sl No.	Examination Name	Board / University	Pass out Year	Percentage / DGPA
1	One & Half Year Advance Diploma In Industrial Safety	W.B.S.C.T & V.E And S.D	2019 – 2021	75%
2	B.Tech In Electrical Engineering	AICTE & MAKAUT	2014 – 2017	6.77 (DGPA) 60.20%
3	Diploma In Electrical Engineering	AICTE & WBSCTE	2011 – 2014	72%
4	Higher Secondary	WBCHSE	2008 – 2010	56.40%
5	Secondary	WBBSE	2008	68.12%

Current Status : Presently working at “**ALCOVE DEVELOPERS LLP**” as **Safety Officer** at 449/A/2, G.T Road, Mahesh, Mahesh Bose Para Serampore – Hooghly – 712202

Project Name : “**ALCOVE NEW KOLKATA – Home By The Ganges**” – Highrise Residential & Commercial Building Project.

Date Of Joining : **14.06.2021** to Till Date.

Project Details : Proposed 15th Nos of Towers for Residential & 1 Nos Shopping Mall.

No Of Floors – Ground + Two (2) Podium + 27th Floor (For Residential) & Basement + LGF + UGF + 10th Floor (Shopping Mall)

Responsibilities :

- 1) Daily Morning Tool Box Talk (TBT) Meeting .
- 2) Site visit and hazard identification.
- 3) Work at height outer area safety bracket fixing and platform checking & rectify.
- 4) Maintain safety check list of electrical machine’s & LOTO system.
- 5) Work permit maintain.
- 6) Minimise the unsafe acts & conditions .
- 7) Accident, Incident, Near-miss Report.
- 8) Housekeeping Status of entire work site.
- 9) PPE issue register, Tool’s check register, PPE inspection

- 10) Safety rule & policy implement.
- 11) Electrical Hazards identification and rectification.
- 12) Third Party Inspection Checking.

Work Experience :-

- 1) Worked at “**M/s Karam Enterprise**” as **Junior Safety Engineer** at Newtown – Kolkata.
Client – Bengal Ultimate Resort LLP.

Project Name : - “**HOTEL MAYFAIR**” - [One (1) Five Star Commercial (Hotel) Highrise Building
And One (1) Residential Building.]

Work Duration: – From **26.02.2021** to **09.06.2021**

Project Details: - Double Basement + Ground Floor + 14th Floor (For Hotel Part)
Double Basement + Ground Floor +14th Floor (For Residential Part)

- Responsibilities** :
- 1) Daily Morning Tool Box Talk (TBT) Safety Meeting .
 - 2) Site visit and hazard identification.
 - 3) Work at height unsafe act & condition checking and minimise.
 - 4) Minimise The Unsafe Act & Condition .
 - 5) Accident, Incident, Near-miss Report.
 - 6) Electrical Hazards identification and rectification.

- 2) Worked at “**Binani Infratech Limited**” as “**Junior Safety Supervisor**”
From **01.09.2017** to **24.12.2020**.

Project Details : *High Rise Residential Building Project & Commercial Building Project*

- Responsibilities** :
- 1) Daily Morning Tool Box Talk (TBT) Meeting .
 - 2) Site visit and hazard identification.
 - 3) Work at height outer area safety bracket fixing and platform checking & rectify.
 - 4) Work Permit Maintain.
 - 5) Minimise the unsafe acts & conditions .

IT Skills : Word, Adv. Excel, Adv. PPT, Google Sheet Handling, Emailing , Internet Browsing etc.

- Certificates** :-
- 1) Certificate In Computer Application for 6 Months from MIIT Academy.
 - 2) Certificate In Autocad for 4 months from RKMSCC, Belur Math.
 - 3) Having Electrical Supervisor’s Certificate of Competency Issued by Govt, of West Bengal On 11/07/2022. **Certificate No – 2022176604236**. (Part 1 ,2 & 11)

Language Known :- *Bengali , English , Hindi.*

Personal Details:-

Date Of Birth – 23/08/1992	Caste – General
Nationality – Indian	Marital Status – Married

Declaration :- I hereby declare that all the information furnished above is true to the best of my knowledge.

Date:-

Place:- SINGUR, HOOGHLY

Saurav Roy

(SAURV ROY)