

CURRICULUM-VITAE

Name: Suwendu Bera

Nationality: -Indian

Date of Brith: -06/04/1996

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OBJECTIVE:

To pursue a rewarding career where I can effectively contribute the best of my skills with value addition and committed quality for the development of the organization. Seeking assignments in Environment, Health & Safety Management with a growth-oriented organization of repute.

Aim:

To implement Safety, Health and Environmental Policies, Regulations, Cardinal Norms and safety standards of company in the site to driving safety to have a healthy and accident-free site.

Present Employer:

**TSAT-TATA SEMICONDUCTOR ASSEMBLY AND TEST.
Tata Project Limited, Jagi Road, Morigaon, Assam.**

Responsibilities as a Safety Officer:

- Carry out daily inspection of their assigned areas.
 - Maintain a daily log of activities and submit daily report to the project HSE Head.
 - Implementation of Work Permit System and its cross checking at site on daily basis.
 - Cleaning, House-keeping
 - Safety in Handling (loading, unloading)
 - Inspection for identification of unsafe act & unsafe condition.
 - Inspection of Mobile Equipment's.
 - Attending safety meeting and resolve HSE related issues.
 - Monitoring over Construction, and erection safely.
 - An active member of internal safety audits.
 - periodic inspections of Electrical Equipment's, like various types power sources, mechanical, mobile equipment, portable power tools, lifting tools & tackles.
 - Indent work, maintaining minimum stock of Safety Materials.
 - Hazards Identification and Risk Assessment of the Activities.
 - Daily Safety Report
- Prepare Monthly Safety Report

Experience Details:

SL.NO.	EMPLOYER	DURATION	PROJECT	YEAR	REMARKS
1	ACC India Pvt. Ltd.	January 2019 to March 2020.	Meghmani Kolkata, West Bengal.	1.3 Years	
2	ACC India Pvt. Ltd.	November 2020 to January' 2022.	The Khaki Estate Kolkata, West Bengal.	1.3 Years	
3	ACC India Pvt. Ltd.	February 2022 to September 2023	Emami Business Bay Kolkata, West Bengal	1.8 Years	
4	TATA Projects Limited.	October 2023 to September 2024	Micron-Semiconductor Assembly, Test, Marking, and Packaging (ATMP) facility.	1 .00 Year	
5	TATA Projects Limited.	October 2024 to Till Now	TSAT- Tata Semiconductor Assembly and Test Jagi Road, Assam.	Present	

Academic Records:

- Advance Diploma in fire and Industrial Safety Management from Bharat Sevak Samaj.
- Mechanical Engineering Diploma from Camellia school of Engineering & Technology of WBSCT.
- ADIS from INSTITUTE OF FIRE AND SAFETY ENGINEERING Board of WBSCT .

Computer Exposure:

MS Office Application, Internet Surfing.

Interpersonal Skills:

- **Organizational Behaviour.**
- **The Ability to Motivate People by Being Proactive.**
- **To Relate to People at All levels.**
- **To Create Safety Awareness in the Workplace.**

Personal Information:

Date of Birth: 06th April 1996.

Marital Status: Married

Nationality: Indian

Religion: Hindu

**Permanent Address: Vill- Mogra,
P.O. -Ramchak,
P.S. - Moyna,
Dist. - Purba Medinipur,
State - West Bengal
Pin - 721644**

Date 01/10/2025

Place: Kolkata (W.B)

(Suvendu Bera)