

Arun Lande

+ 9130089615
arunlande01@gmail.com

KEY SKILLS :-

Having total 16 years progressive experience in strategic planning, improving operational efficiency & team building for mfg. industry, Adept at handling day to day activity in coordinating with internal / external departments for ensuring smooth business operations.

WORK EXPERIENCE:-

- Oct 2007 to Till Date at **Weener Empire Plastics Pvt. Ltd., BARAMATI. (MNC Germany GROUP)** As Stores & Dispatch Commercial/ Supply Chain Manager.
- March 2004 to April 2005 Works **Un-disign Diamond Jewelry Andheri (Mumbai)** as Stores Assistance.

WORK PROFILE:-

- Conduct staff meetings and conferences.
- Raw / Packing Materials Planning and Procurement
- Indent/Purchase order creation, GRR Entry, Stores issue, Physical Verification
- Dispatch Planning, Logistics Planning, Material planning, Machin planning & purchase.
- Supervise the scheduling and dispatch functions of staff
- Co ordinate animations, target sampling and promotional activities efficiently
- Prepare analysis reports on sales, promotional activities and others
- Respond to problems with scheduling and reconciliation activities
- Monitor Staff performance and make recommendations for training and skill enhancement
- Record, review and analyze (dispatch) reports for performance
- Receive, review, investigate and respond to customer comments to ensure their timely resolution
- Prepare monthly reports and analysis documents for the General Manager
- Submitting required reports and paperwork to Operations Supervisor/General Manager in a timely manner
- ERP/SAP Knowledge for all above operations
- All material Recon.
- Daily MIS report Submit to Customers.
- Daily Dispatch plan as per schedule.

- Monthly reporting to HO for Stock Statement, Raw material reconciliation, production planning, operational summary report (OTIF, OEE), Asset Utilization, manufacturing cost improvement report.

AUDIT:-

- Support internal and external audits and ensure process compliance in time.
- Support in monthly stock audit/CA audit.

EDUCATIONAL DETAILS:-

- Completed Bachelor of Com. in 2002 from Pune University
- Intermediate (BCOM): Year 1999 from Higher Secondary School, Pune
- High School: Year 1997 from Higher Secondary School, Pune

OTHER STRENGTHS:-

- Self confidence, Hardworking, Loyalty, Flexibility, Fast learning, Punctuality, Sincerity, Positive attitude, Friendly, motivating others, Eager to know new things.

AREA OF INTEREST:-

- Dispatch Planning
- Procurements supply chain
- Production Planning
- Overall Plant Activity
- Controlling Manpower

HOBBIES:-

- Sports, Listen Music, etc.

PERSONAL DETAILS:-

Date of Birth: 8th Aug 1981.

Marital Status: Married.

Father's Name: Shri Shivaji N. Lande

Languages Known: English, Hindi, and Marathi

Permanent Address: A/P Landewadi (Chinchodi) Tal – Ambegeon Dist. – Pune - Pin
– 410503

HOBBIES:-

- Sports, Listen Music, etc.

Place:

Arun Lande

Date: